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THE WILSON CENTER



BUDGET JUSTIFICATIONS FOR THE FISCAL YEAR 1987

Submitted to the Committees on Appropriations
Congress of the United States

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GENERAL STATEMENT

Founded on October 28, 1968, with the signing into law of Public Law 90-637, the Woodrow Wilson International Center for Scholars was created as a "living memorial" to a former President. The goal of the Center, as expressed in its congressional charter, is to symbolize and strengthen the fruitful relations between the world of learning and the world of public affairs. The Wilson Center is (along with the National Gallery of Art and the Kennedy Center) one of the three national institutions created by congressional statute in the Smithsonian Institution, yet governed by its own presidentially appointed Board of Trustees. The Center sponsors basic research and original scholarship in the humanities and social sciences, with special emphasis in international and area studies through its eight programs: American Society and Politics; Asia Program; East and West European Programs (within a European Institute); International Security Studies Program; the Kennan Institute for Advanced Russian Studies; Latin American Program; and an omnibus program called History, Culture, and Society.

The major purposes of the Center are (1) to produce scholarship of the highest quality on subjects that are of concern to our civilization and (2) to communicate that scholarship to a wide audience within and beyond Washington through publication and dialogue.

The first of these purposes--to produce scholarship of the highest quality--is met by the Center's fellowship and guest scholar program. Scholars are selected annually in open international competition by outside panels of experts on the basis of their project proposals and on the strength of their professional reputation. Since the Center opened in 1970, approximately 1,000 fellows and guest scholars representing virtually all of the world's regions have been in residence working at the Center in Washington.

Having tested and perfected its scholarship selection procedure over the past decade, the Center plans to devote increasing attention to the fulfillment of its second major purpose, the dissemination of its scholarly research. Dissemination is accomplished in three ways: meetings, publications, and broadcasts.

The Center sponsors approximately twenty multiday conferences each year, and shorter meetings and seminars, which number more than 200 annually and which are attended by approximately 7,000 people. In its increasingly active publications program, the Center produces and widely distributes a range of papers and conference reports. Some 40 books (about the number of fellows that are in residence at any given time) are published during the course of a year as a result of work done at the Center. There are, in addition, many articles, essays, and working papers. In FY 1985, the Center began providing substantive monthly reports on its meetings along with the monthly calendar of forthcoming events which reaches about 4,000 people, including all members of Congress. The Center's scholarly journal, the Wilson Quarterly, draws upon Center fellows and guest scholars and on participants in conferences. The Quarterly publishes five issues a year, with its paid subscription of 110,000 being the highest of any quarterly journal in the United States. A third method of disseminating knowledge is through electronic media. Also relying on fellows and guest scholars, the Center produces a weekly half-hour radio show, DIALOGUE, that is distributed free to 387 radio stations throughout the nation.

The European Institute

In FY 1985, the Wilson Center established a European Institute to bring into an integrated structure its West European Program, a new East European

Program, and the European aspects of International Security Studies. The European Institute will provide a focus for fellowship programs, meetings, and conferences across the whole of Europe, stressing historical, comparative, and theoretical research on trans-European issues as well as those specifically related to eastern and western Europe.

Through the new Institute, the planning, funding, and administration of programs bearing upon Europe will benefit from coordinated direction. The three components of the European Institute will provide--uniquely among centers for advanced study--potential integration of issues involving eastern Europe, western Europe, and such contemporary concerns as the defense of Europe, and the military-political balance of forces. The full sweep of European issues, historical and contemporary, eastern and western, Nordic and Mediterranean, Iberian and Balkan, comparative and theoretical, are thus open for research within this new structure at the Center.

Budget Priorities

The Wilson Center's FY 1986 appropriation represents major progress in the evolution of this "living Presidential memorial." In particular, the addition of resources for conference development and for an endowment challenge fund will dramatically increase the capability of the Center to serve as an important national intellectual resource.

Conference development monies will be used to conduct a significant and broad-ranging conference program in this fiscal year. Topics to be addressed include, for example, U.S.-Soviet relations during the past fifty years, the crisis in the Philippines, trends in ideas and cultural development in Latin America, and, on the occasion of the 100th anniversary of the Statue of Liberty gift from France, the concept of "liberty" in France and the United

States. All conferences will result in publication. (A more detailed explanation of the use of FY 1986 conference funds is contained in this budget justification.) We are confident, also, that the endowment challenge fund will advance appreciably the Center's fund-raising efforts.

The FY 1987 budget request places continued emphasis on the fellowship program and on the support of basic scholarship accomplished at the Center. New resources are proposed in this year's request to redress a severe shortage in basic administrative support that has evolved gradually during the past fifteen years. Dramatic growth in the Center's programs during the first decade and a half of operations have far outpaced the development of administrative capabilities. The small infusion of federal monies sought in this request is essential to correct this deficiency and to establish an appropriate level of support essential for the effective operation of the Center.

WOODROW WILSON INTERNATIONAL CENTER FOR SCHOLARSFunding Estimates and Appropriation Request

For FY 1987, the Wilson Center requests an appropriation of \$3,266,000, a decrease of \$106,000 compared with the original FY 1986 appropriation. The following chart compares the FY 1987 request with the FY 1985 appropriation, and the original and adjusted FY 1986 estimates.

SALARIES & EXPENSESFunding Estimates and Appropriations Request
(dollars in thousands)

	<u>FY 1985</u>		<u>FY 1986</u>		<u>FY 1986</u>	<u>FY 1986</u>		<u>FY 1987</u>	
	<u>Appropriation</u>		<u>Appropriation</u>		<u>Sequestered</u>	<u>Adjusted</u>		<u>Proposed</u>	
	<u>Work</u>		<u>Work</u>			<u>Work</u>		<u>Work</u>	
	<u>Years Amount</u>		<u>Years Amount</u>		<u>Amount</u>	<u>Years Amount</u>		<u>Years Amount</u>	
I. Fellowship Program	--	\$1,199	--	\$1,263	-54	--	\$1,209	--	\$1,316
II. Scholar Support	7	235	7	243	-10	7	233	7	294
III. Public Service	17	715	17	745	-33	17	712	17	780
IV. General Administration	9	452	9	509	-22	9	487	9	801
V. Building Requirements	--	73	--	125	- 5	--	120	--	75
VI. Conference Planning	--	--	--	487	-21	--	466	--	--
Totals	33	\$2,674	33	\$3,372	-145	33	\$3,227	33	\$3,266

ENDOWMENT CHALLENGE FUND

<u>FY 1985</u>	<u>FY 1986</u>	<u>FY 1987</u>
<u>Appropriation</u>	<u>Appropriation</u>	<u>Proposed</u>
--	\$994	--

The proposed FY 1987 changes to the FY 1986 adjusted appropriation would be applied to the Center's six programs as follows:

I. Fellowship Program (+\$107,000)--to fund each fellowship year at the agreed-upon GS-13, step-one level.

II. Scholar Support (+\$61,000)--to provide an adequate base for the purchase of books and serials and to fund the full cost of the Center's intern and work-study program, essential for the research support of fellows and guest scholars.

III. Public Service (+\$68,000)--to fund fully the cost of core program and publications office staff.

IV. General Administration (+\$314,000)--to correct a severe base shortage in nonsalary items of expense, to continue an essential office automation program begun in FY 1986, and to strengthen the Center's core administrative staff.

V. Building Requirements (-\$45,000)--to reflect the one-time FY 1986 appropriation for office alterations.

Funding is not included in the FY 1987 request for conference development, nor is funding included in this budget request for a further increment to the endowment challenge fund.

I. Fellowship Program

<u>FY 1985</u> <u>appropriated</u>	<u>FY 1986</u> <u>appropriation</u>	<u>FY 1986</u> <u>sequestered</u>	<u>FY 1986</u> <u>adjusted</u>	<u>FY 1987</u> <u>proposed</u>	<u>Requested</u> <u>increase</u>
\$1,199,000	\$1,263,000	-\$54,000	\$1,209,000	\$1,316,000	\$107,000

Analysis of Increase

For FY 1987, a sum of \$1,316,000, an increase of \$107,000 over the current FY 1986 estimate, is requested to fund fully the Center's 35 fellowship years. Of the proposed increase, \$54,000 would restore the amount sequestered in FY 1986 as required by the Deficit Control Act. A further \$53,000, the amount of the January 1985 pay increase not included in the Center's base, is needed to maintain each fellowship year at the GS-13 step-one level, as agreed upon by the Office of Management and Budget and Congress in FY 1983.

Fellows and guest scholars, together with core program staff, form the nucleus of the scholarly life at the Center. Their publications and ideas serve as a foundation for numerous conferences and meetings and broader forms of scholarly dissemination through Radio Dialogue and the Wilson Quarterly. It is essential to maintain the 35 fellowship years that are funded with appropriated monies. Slippage below this number would jeopardize the critical mass of scholars that experience has proven to be necessary for the most effective intellectual life at the Center.

Therefore, rather than reduce the number of fellowship years in order to compensate for the funding shortage of \$107,000, the Center has been compelled to cut all FY 1986 stipend amounts by approximately 10 percent. It is too early to assess whether or not this reduction will result in fellowship declinations this year. We believe, however, that the combination of frozen federal salaries coupled with increasing academic salaries, erosion in our ability to fund fellowship years at the GS-13 step-one level, and the high cost of living

in the Washington, D.C. metropolitan area, could, in future years, lead to declination of fellowship awards by individuals essential for the Center's intellectual vitality. The Center seeks, as a matter of highest priority, an additional amount of \$107,000 for the FY 1987 fellowship program. The total sum requested, \$1,316,000, would fund fully the Center's 35 fellowship years at the GS-13, step-one level (35 X \$37,599 = \$1,316,000). No funds are sought to increase the number of fellowship years.

The following section explains in detail the Center's fellowship and guest scholars selection procedures.

I. Procedures for selection of fellows

The selection of Center fellows is based upon submitted research proposals. Eight independent, outside academic panels are convened annually to review applications for each of the Center's eight programs and to recommend eligible candidates to the Director. The Director makes recommendations for the final selection of prospective fellows to the Fellowship Committee of the Board of Trustees, which then makes the final appointment of fellows.

A. Material requested from each applicant

All applicants must complete a form which gives details of their past history in employment, education, and publications. In addition, they must submit a research proposal of approximately 2,000 words. This proposal statement is the most important item in the selection process and must respond to the following questions: (a) What is the problem to be addressed, its background, and particularly its importance beyond the immediate interests of the specific field of study? (b) What are the basic ideas and hypotheses concerning the problem? (c) What methods or approaches will be used? (d) What body of materials will be drawn upon? (e) Why is the proposed study original? (f) Is there any special relevance of Washington area resources? Since the reviewing panels are composed of persons from a variety of different scholarly traditions and perspectives, we urge the candidate to write in a manner which can be understood by the nonspecialist.

We also ask each applicant to submit a sample of published writing and to provide references from three to five individuals. These references are asked to assess both the project and the applicant: What is the project's importance, particularly its implications beyond the immediate concerns of the specific field of study? To what degree have the key questions been identified? Has a reasonable and promising approach to them been formulated? Are they confident about the applicant's intellectual capacity, experience, and ability to accomplish the proposed study? What is the likelihood that the applicant would contribute significantly to a lively program within the Wilson Center?

B. Outside review by academic panels

Each of the eight programs has an outside review panel, chosen from that program's academic advisory council, including an average of seven individuals and comprising the broadest possible representation of fields, backgrounds, and approaches. The panels meet in late November and December, after receiving the applications at least three weeks before the meeting, reviewing the full dossier of each applicant and providing written comments on each project.

In our letters to our panels, we urge them to consider the following criteria in their review--the quality of the project itself (the degree to which the key questions have been identified and a promising approach outlined), the likelihood that the work can be completed in such a way as to advance our basic understanding of the topic under study, and the experience and achievements of the candidate. We ask the panelists to judge all the proposals from the standpoint of scholarly excellence and promise and the importance and originality of the proposed project--will it generate a significant book which they will actually want to read?

At the panel meeting, after all the leading candidates have been discussed, we ask the panelists to recommend to the Director at least one-half again as many candidates as the number which can be accommodated in each program. In recent years, because of the excellent pool of applicants, the panels have recommended considerably more candidates than we are able to appoint. We ask the panels not for a rigid numerical ranking, but rather for some clear cut-off points of quality so that the recommended list can include a wide variety of approaches, projects, and backgrounds.

The Center has no fixed quotas. But we do hope for diversity in our company of fellows--in academic discipline, in profession (journalism, diplomacy, business, labor, government, as well as academia), in geographical representation (both within the U.S. and throughout the world), in age, and in the approaches and subject matter of the proposed research.

Since we regard the fellows as the heart of the Center and the fellowship selection as our most important single function, the selection procedure has become highly professionalized for each of the eight programs and for the Center as a whole. Not only do the Center's fellowship officer and/or the Director, and/or the Deputy Director sit in on all eight review panels, but each of the eight panels also has its own specialized staff person who bears responsibility for the details of the selection process.

C. Staff review after the eight external panels have met

After the eight academic review panels have each recommended a group of eligible candidates to the Director, the Director, in consultation with the staff, reviews these recommendations and the overall group of candidates eligible for fellowships. At this point, the staff person responsible for each program submits a memorandum to the Director which includes a paragraph on each candidate recommended by the academic panels in the context of overall observations and recommendations from the point of view of each of the eight programs. The Director then draws up a final comprehensive memorandum discussing fully the entire year's fellowship competition and making his recommendations to the Fellowship Committee of the Board of Trustees.

D. Meeting of the Fellowship Committee of the Board of Trustees

Along with his memorandum and recommendations, the Director also sends to the Fellowship Committee of the Board of Trustees the full dossiers on all the candidates discussed in the memorandum. The Trustees receive complete files on almost 50 percent more candidates than they will appoint as fellows. (They also receive, of course, the complete list of the names and projects of all applicants for the entire competition.) About three weeks after receiving this material, the Fellowship Committee of the Board of Trustees meets (usually in early February) with the Director to discuss and review the recommendations. The final selection of fellows and a small number of "alternates" (individuals eligible for fellowship should declinations occur and space become available) is made at the meeting.

1. Special Invitation List

In addition to this procedure, we have a list of about 90 candidates for "special invitation" whom the Director has the authority to appoint as fellows at his discretion. At the Trustees' request, this list was compiled on two occasions and approved by the Board of Trustees on May 14, 1974, and February 22, 1978.

The purpose of this "special invitation" list was to reach that group of scholars who by virtue of their eminence (and resulting commitments) would not normally submit applications. Those individuals who now appear on the list were selected through a careful and thorough external review process.

Since 1975, eight individuals from the special invitation list have been appointed Center fellows. (Six others on that list have in fact been appointed as fellows but submitted regular applications and came through the Center's regular competition.) The special invitation mechanism is used sparingly, and the vast majority of the Center's fellows are appointed via the competitive application process.

2. Out-of-cycle fellowships

On very rare occasions, the Fellowship Committee of the Board may also issue a special fellowship invitation to a person of unusual distinction with an important project who is not on the pre-approved list and who comes to our attention after the annual fellowship competition has closed. In the past seven years, only two individuals have come in with out-of-cycle fellowships. All specially invited fellows outside of the annual competition also submit a complete fellowship application that is reviewed by the appropriate academic panel before submission to the Fellowship Committee of the Board of Trustees before final appointment is made.

II. Procedures for selection of Guest Scholars

The Center also has a guest scholar program which provides greater flexibility in responding to promising candidates throughout the year. Guest scholars are appointed by the Director after systematic staff review and recommendation for periods of normally one to three months. Every effort is

made to ensure outside scholarly review of the projects even of these shorter-term scholars, and appointments are made on a space-available basis after priority consideration has been given to fellows from the annual competition.

II. Scholar Support

	<u>FY 1985 ap-</u> <u>propriated</u>	<u>FY 1986 ap-</u> <u>propriated</u>	<u>FY 1986 se-</u> <u>questered</u>	<u>FY 1986</u> <u>adjusted</u>	<u>FY 1987</u> <u>proposed</u>	<u>Requested</u> <u>Increase</u>
Personnel costs	\$191,000	\$199,000	-\$ 9,000	\$190,000	\$212,000	\$22,000
Library	30,000	30,000	- 1,000	29,000	45,000	16,000
Research assistants	<u>14,000</u>	<u>14,000</u>	<u>--</u>	<u>14,000</u>	<u>37,000</u>	<u>23,000</u>
Totals	\$235,000	\$243,000	-\$10,000	\$233,000	\$294,000	\$61,000

This program category includes personnel associated with the Center's library; the receptionist; the coordinator and staff of secretarial services; the books and serials budget; and the cost of the research assistance and the work-study programs. The proposed increase of \$22,000 for personnel includes an additional \$13,000 to fund the anticipated cost of existing staff in FY 1987 and an additional \$9,000 to restore the amount sequestered as a result of the Deficit Control Act. The reduction will be met this year by delay in filling key vacancies as they develop and by cuts to the already deficient books and serials budget.

The increases requested for the books and serials budget and for the intern and work-study programs are justified as follows:

	<u>FY 1986</u> <u>estimate</u>	<u>FY 1987</u> <u>proposed</u>	<u>Requested</u> <u>Increase</u>
1. <u>Books and Serials</u>	\$29,000	\$45,000	\$16,000

The Wilson Center's FY 1986 library budget for the purchase of books and serials totals \$29,000. Since FY 1976, when the books and serials budget amounted to \$26,000, only \$3,000 in additional monies has been provided for these purchases, and there has been no increase since FY 1983. Although fellows and staff are fortunate to have access to the Library of Congress, it is essential

to the scholarship being accomplished at the Center (and to avoid overloading the Library of Congress with routine demands) to maintain a basic library of approximately 22,000 volumes and to have current periodicals accessible in the library. With the new East and West European Programs established in FY 1985 and the expansion of the Asia Program to include south and southeast Asia, it has been necessary to purchase additional basic periodicals and books. Moreover, an inflation rate of more than 10 percent per year in the publication industry has severely reduced the Library's purchasing power. To accommodate the new programs and maintain the existing ones and to compensate partially for the effects of inflation, an increase of \$16,000 is requested. If approved, the annual rate of increase for book and serial purchases since FY 1976 would be approximately seven percent.

	<u>FY 1986 estimate</u>	<u>FY 1987 proposed</u>	<u>Requested Increase</u>
2. <u>Interns and Work Study Programs</u>	\$14,000	\$37,000	\$23,000

Research assistance to fellows and guest scholars is provided at the Wilson Center through internships and work-study opportunities for college students. Interns and work study students are assigned to fellows and guest scholars on a one-to-one basis, providing invaluable assistance to them with their research while learning a great deal on the job from the master-apprentice relationship. Experience has shown that this program has proven to be extremely beneficial to both scholars and students; it is also highly cost effective, the average cost for each student being \$1,050 per year. This relationship with graduate students drawn both from local universities and from colleges and universities across the country also helps to make the Wilson Center known to a young group of potential scholars and teachers.

Currently, only \$14,000 in federal monies is available for the intern and work-study program. The Center has been supplementing this amount regularly by almost \$20,000 because the demand for interns has been so considerable. An increase of \$23,000 is sought for FY 1987 in order to establish a secure base of \$37,000 for this program--providing approximately one intern for each federal fellowship year available at the Center.

III. Public Service

	<u>FY 1985 ap-</u> <u>propriated</u>	<u>FY 1986 ap-</u> <u>propriated</u>	<u>FY 1986 se-</u> <u>questered</u>	<u>FY 1986</u> <u>adjusted</u>	<u>FY 1987</u> <u>proposed</u>	<u>Requested</u> <u>Increase</u>
Personnel costs	\$704,000	\$733,000	-\$33,000	\$700,000	\$768,000	\$68,000
Travel	6,000	6,000	--	6,000	6,000	--
Consultants	<u>5,000</u>	<u>6,000</u>	<u>--</u>	<u>6,000</u>	<u>6,000</u>	<u>--</u>
Totals	\$715,000	\$745,000	-\$33,000	\$712,000	\$780,000	\$68,000

This category presently consists of the personnel costs of the heads (Secretaries) of the Center's major programs and their principal administrative assistants; the publications program; and the development office. In addition, the travel and Academic Advisory Council fees are included for the broad omnibus program, History, Culture, and Society. Because this program is the most diverse among the Center's programs and receives the greatest range of applications, the Academic Advisory Council plays an especially crucial role in making recommendations for fellowships.

In addition to making recommendations concerning selection, Academic Advisory Councils indicate conference and seminar topics and themes, discuss aspects of academic fields where a new synthesis or fresh inquiry would be timely, and suggest ways to stimulate applicants from underrepresented countries or fields.

For FY 1987, an additional sum of \$68,000 is sought to fund the anticipated cost of existing staff in FY 1987 (\$35,000) and to recover the amount sequestered in FY 1986 (\$33,000). The amount reduced due to the FY 1986 sequestration can be met only through delays in filling key vacancies.

IV. General Administration

The General Administration program category consists of the offices of the Director, Deputy Director, and Assistant Director for Administration; and virtually all of the federal nonsalary objects of expense available to the Center.

The strengthening of the Center's central administration constitutes a major priority in this year's budget request. A thorough review of this account has indicated that programmatic growth during the past decade has far outpaced the capabilities of the Center's administrative structure.

For FY 1987, a total increase of \$314,000 is sought for central administration. Of this amount, \$34,000 is required in salary monies to fund the anticipated cost of existing staff in FY 1987 (\$17,000) and to restore the amount sequestered in FY 1986 (\$17,000). (This FY 1986 deficiency is being met by a virtual across-the-board spending freeze throughout administration, thus aggravating existing shortages in basic supplies, equipment, and secretarial services.) A further sum of \$280,000 is sought for three vital purposes: (a) to correct a severe base deficiency in objects of expense other than salaries (\$123,000); (b) to further the Center's office automation program, begun in FY 1986 (\$107,000); and (c) to strengthen the administrative support staff (\$50,000).

The following table displays these costs by object class for FY 1985, FY 1986, and FY 1987 and shows proposed increases for FY 1987.

	<u>FY 1985 ap-</u> <u>propriated</u>	<u>FY 1986 ap-</u> <u>propriated</u>	<u>FY 1986 se-</u> <u>questered</u>	<u>FY 1986</u> <u>adjusted</u>	<u>FY 1987</u> <u>proposed</u>	<u>Requested</u> <u>Increase</u>
	(dollars in thousands)					
Personnel Costs	\$279	\$286	\$-17	\$269	\$353	\$ 84
Travel	10	10	--	10	10	--
Rental & Maintenance of Office Machines	31	31	--	31	31	--
Duplicating	28	28	--	28	28	--
Printing	3	3	--	3	3	--
Computer Services	10	10	--	10	10	--
Ofc. Automation	--	42	- 2	40	147	107
Communications	29	34	- 1	33	79	46
Shipping	2	2	--	2	2	--
Misc. Services	27	30	- 1	29	50	21
Supplies	23	23	- 1	22	38	16
Equipment	10	10	--	10	30	20
Space Rental	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>20</u>	<u>20</u>
Totals	452	509	-22	487	801	314

A. Core "Other Objects" SupportRequested Increase: \$123,000

The Wilson Center believes that the provision of basic core administrative support for the operation of a "living presidential memorial" appropriately should be a federal responsibility. An analysis of available funding for nonsalary items of expense compared with actual costs indicates that the Center has been operating under a deficit situation in recent years, with the deficiency being made up from private monies. Two undesirable consequences flow from using private monies to meet core administrative expense. One is that the Center's "General Fund," a pool of unrestricted monies, has become badly depleted. Second, in order to raise the essential administrative support funds, the Center's fund-raising efforts have been deflected, in part, from a larger programmatic focus. With a relatively modest infusion of federal funds, the base shortage in core support that has developed gradually as the Center has expanded its activities can be corrected and, at the same time, steps to rebuild a positive fund balance in the Center's private general fund can be taken. The requested increases are justified as follows:

	<u>FY 1986 estimate</u>	<u>FY 1987 proposed</u>	<u>Requested Increase</u>
1. <u>Communications</u>	\$33,000	\$79,000	\$46,000

In FY 1986, the Center expects to have an amount of \$33,000 in its communications budget, only \$4,000 more than was available in FY 1983. These monies cover the cost of FTS local and long distance telephone calls as well as overseas calls. A higher rate structure compounded by a new billing system instituted by the Smithsonian during FY 1985 that charges the Wilson Center for actual calls rather than selected samplings has resulted in a serious base shortage. Efforts are being made to hold down costs by charging telephone calls to grants, when appropriate, and by monitoring the volume and purposes of calls. Nevertheless, the Center experienced an actual deficit of \$36,000 in FY 1985, which is expected to increase to \$46,000 in FY 1987. An additional amount of \$46,000 therefore is requested to offset the rising telecommunications costs.

	<u>FY 1986 estimate</u>	<u>FY 1987 proposed</u>	<u>Requested Increase</u>
2. <u>Miscellaneous Services</u>	\$29,000	\$50,000	\$21,000

Funding available in this category has increased by only \$2,000 since FY 1984. Included under miscellaneous services are fees for audio-visual, guards, and building management services (for which reimbursement is made to the Smithsonian) and contractual fees paid for manuscript word processing. Costs for the services obtained from the Smithsonian have increased, and the basic stenographic support for Center fellows has always been far less than at other comparable institutions for advanced study. The Center plans to keep these costs to a minimum (largely by continuing to contract for secretarial assistance for manuscript typing

on an as-needed basis in order to hold down the size of the permanent staff). To defray the anticipated costs of these essential services in FY 1987, however, an additional amount of \$21,000 is requested.

	<u>FY 1986 estimate</u>	<u>FY 1987 proposed</u>	<u>Requested Increase</u>
3. <u>Supplies</u>	\$22,000	\$38,000	\$16,000

The Center has not received an increase to cover the cost of essential supplies and materials since FY 1983. As a result, insufficient monies are available to cover even such basic items as pads, pencils, and copy-machine paper, and this shortage causes great inconvenience and inefficiency to fellows and staff. An additional amount of \$16,000 is needed in FY 1987 to establish an adequate base for supplies.

	<u>FY 1986 estimate</u>	<u>FY 1987 proposed</u>	<u>Requested Increase</u>
4. <u>Equipment</u>	\$10,000	\$30,000	\$20,000

The Center's FY 1986 equipment base of \$10,000 has been increased by only \$3,000 since 1982, and is not adequate to cover minimal requirements. The Center lacks adequate supplies of office machines such as typewriters, copiers, and microfilm readers and of essential furnishings, including typing tables, chairs, desks, filing cabinets, and bookcases. For the past several years, surplus equipment and furnishings have been garnered whenever possible, but many of these items have fallen into disrepair. The lack of an adequate supply of working office machinery and essential furniture has resulted in substantial inefficiency and frustration on the part of fellows and staff. To provide minimal but adequate equipment throughout the Center and to replace obsolete office machines over the next several years, an increase of \$20,000 over the FY 1986 base of \$10,000 is requested.

	<u>FY 1986</u> <u>estimate</u>	<u>FY 1987</u> <u>proposed</u>	<u>Requested</u> <u>Increase</u>
5. <u>Commercial Space Rental</u>	-	\$20,000	\$20,000

Since September 1985, the Kennan Institute for Advanced Russian Studies has occupied some 2,200 square feet of commercially leased space in L'Enfant Plaza. This space is needed to accommodate an active program of guest scholars and short-term grantees who were housed in exceptionally crowded space in the Castle. The annual space rental cost is approximately \$60,000, of which the Kennan Program plans to defray 67 percent using program monies raised independently from the annual federal appropriation. In recognition of the fact that the Kennan Institute has relinquished offices in the Castle, thus making available badly needed administrative space, the Center believes that the remaining 33 percent of the space rental costs appropriately should be paid with federal monies. Accordingly, a sum of \$20,000 is requested for FY 1987.

	<u>FY 1986 estimate</u>	<u>FY 1987 proposed</u>	<u>Requested Increase</u>
B. <u>Office Automation</u>	\$40,000	\$147,000	\$107,000

In FY 1986, the Center received funding of \$42,000 to begin an office automation program. Presently, the Center is not equipped for office automation, with the exception of a few personal computers purchased by programs with private monies and of older word-processing machines.

The Wilson Center has taken measures to assure that hardware and software are procured within the framework of a carefully developed plan that will meet the Center's present and future needs. Accordingly, the Center contracted with an office automation consulting firm to develop such a plan, using foundation grant funds. The firm completed its review in February 1986.

The specific functions addressed in the consultant's report for which office automation is needed are word processing; administration, including accounting, budgeting and personnel management; and information management including mailing, library services and mailing-list management. The report recommends specific hardware and software applications that will best serve these functional requirements.

To implement the office automation study findings, the Center plans to purchase 37 personal computers and associated printers for use by fellows and staff. In addition, software for word processing, data management, and administrative applications will be required. We estimate that a total of \$175,000 to \$200,000 will be needed for hardware and software purchases Center-wide during FY 1986 and FY 1987. With \$40,000 available in FY 1986, a further \$147,000 (an increase of \$107,000 over FY 1986) is requested for FY 1987 to continue the purchase plan and to defray maintenance costs for items purchased during FY 1986. A sum of approximately \$50,000 will be required in FY 1988

and beyond to complete the purchase plan, cover the costs of maintenance and upgrading of software, and permit progress toward network integration.

C. Additional Support Staff +2 positions and workyears and \$50,000

Other than establishing federal positions for Program Secretaries (heads of the Center's programs) and their principal administrative assistants (Program Assistants), the Center has not sought any additional staff positions since FY 1979. The current authorized staff of 33 workyears directs the Center's programs through the Offices of the Director, Deputy Director, Associate Director and Assistant Director for Administration, eight programs, and related support activities including the library, publications, and secretarial support services.

For FY 1987, an additional two positions and workyears and \$50,000 are sought to provide essential clerical assistance in the Office of the Director by providing an additional typist position, and to support the Center's personnel administration that will begin to function independently in FY 1987.

1. Typist--Office of the Director

The Director's immediate staff consists of two positions--a Special Assistant and a Secretary. The Special Assistant is involved with all administrative aspects of the Director's office, and also serves as Secretary to the Board of Trustees who have no independent staff support except that of the Director's office. The Secretary in the Director's office must handle scheduling, reception, and a vast amount of typing, Trustee correspondence and travel arrangements. With no staff expansion for approximately a decade and a massively increased level of activity over that time, a backlog in routine typing continually exists. The Office has dealt with this backlog by borrowing assistance from other offices. However, the clerical support staff already is stretched to the limit,

and therefore such a solution is unsatisfactory. To provide an adequate level of support to the Director's office and to eliminate a constant and critical backlog of work, a clerk-typist position and workyear (GS-4/5) and \$18,000 are urgently needed.

2. Personnel Management Specialist--Office of the Assistant Director for Administration

On the recommendation of the Smithsonian Office of Personnel Management, on October 1, 1986, the Wilson Center will assume responsibility for its own personnel recruitment, placement, and position classification. (Up until this point, the Smithsonian personnel office has provided these services to the Center.) The Smithsonian recommendation is based on the fact that the Center has reached the size and degree of complexity that warrants its own personnel operation. Currently, the Center, including the Wilson Quarterly, has 70 federal and trust-funded employees who are classified in approximately 15 separate job titles. In addition, 30-40 interns are brought to the Center each year to serve as research assistants to fellows. To carry out recruitment, placement, and classification responsibilities, an additional position for a personnel management specialist and \$32,000 (GS-9/11) is requested. Additional tasks to be addressed by this individual include preparation of a staff personnel handbook and development of employee evaluation and training plans.

V. Building Requirements

	<u>FY 1985 ap-</u> <u>propriated</u>	<u>FY 1986 ap-</u> <u>propriated</u>	<u>FY 1986 se-</u> <u>questered</u>	<u>FY 1986</u> <u>adjusted</u>	<u>FY 1987</u> <u>proposed</u>	<u>Requested</u> <u>change</u>
Smithsonian payment	\$75,000	\$125,000	-\$5,000	\$120,000	\$75,000	-\$45,000

This amount is used to reimburse the Smithsonian for various services provided to the Wilson Center, including legal, accounting, personnel (the Smithsonian will continue to process health benefits, worker's compensation, and unemployment compensation in FY 1987), supply, security, and buildings management. The cost of these services would be significantly higher if the Center were to carry them out independently. For FY 1987, an amount of \$75,000 is requested for the Smithsonian reimbursement, the same amount provided in FY 1985. The sum of \$50,000, included in the Center's FY 1986 appropriation for tower office renovations, is not sought again in this request.

VI. Conference Development

<u>FY 1985</u> <u>appropriated</u>	<u>FY 1986</u> <u>appropriated</u>	<u>FY 1986</u> <u>sequestered</u>	<u>FY 1986</u> <u>adjusted</u>	<u>FY 1987</u> <u>proposed</u>
--	\$487,000	\$-21,000	\$466,000	--

The FY 1986 adjusted appropriation of \$466,000 for conference development represents a major breakthrough in the Center's ability to plan and develop significant conferences. In FY 1986, for the first time, the conference program is a secure part of the presidential memorial. Previously, the uncertainty of private fund-raising efforts coupled with the need for advance planning have resulted in many foregone opportunities, the unfortunate need to reduce the scope of several conferences, and inadequate dissemination of conference results. A firm and secure federal base of support would enable the Center to establish a major conference schedule far enough in advance to assure the attendance of key participants and the accomplishment of adequate preparatory work. Moreover, the provision of federal support would permit program staff to spend more of their time in substantive conference planning.

The core resources, proven experience, exceptional location, and network of alumni and friends all assure that the Wilson Center's conferences are likely to be of major importance. The Center's resident body of fellows and staff provides a solid scholarly base and quality control and guarantees a distinctive atmosphere of nonpartisanship in which long-term perspectives and fundamental questions can be considered. The Wilson Center's established linkages to a broader public permits conference results to be given a wide dissemination--through the Wilson Center's weekly Dialogue series (distributed free to 387 radio stations throughout the nation), and the Center's ongoing publications program (including The Wilson Quarterly's 110,000 paid subscribers).

The Center's FY 1986 conference schedule consists of approximately 19 conferences on subjects that range from intellectual history to issues of

contemporary public policy and that geographically span North and South America, East and West Europe, and Asia. Notably, federal funds applied to FY 1986 conferences will be augmented significantly with private money.

FY 1986 conference development funds were allocated according to a careful Center-wide process. Program secretaries recommended to the Director a FY 1986 conference list based upon: (1) the intrinsic importance of the subject as well as the quality of its proposed treatment and of the participants, (2) the value of the conference in using the Center's special assets and realizing its over-all priorities, and (3) the assurance that a publication will derive from the conference.

As a result of this process, the following list of conferences are tentatively scheduled with appropriated monies (the supplementary nonappropriated monies are shown also):

<u>Conference Title</u>	<u>Appropriated Funds</u>	<u>Nonappropriated Funds</u>
1. "Religion and the History of American Intellectual Life"	\$ 20,000	\$ 25,000
2. "The State and Social Investigation: A Historical Overview of Great Britain and America"	20,000	25,000
3. "Assessing American Options with the Philippines"	4,000	7,000
4. "Alternatives to Deterrence"	10,000	6,000
5. "Korean Thought and Society"	8,000	4,000
6. "International Conference on Burma"	50,000	30,000
7. "East-West Relations after Geneva"	15,000	19,000
8. "German-American Relations"	20,000	14,000
9. "Strategic Defense and Soviet-American Relations"	25,000	35,000
10. "Soviet Agriculture and Food Systems in Comparative Perspectives"	30,000	15,000

[continued]

<u>Conference Title [continued]</u>	<u>Appropri- ated Funds</u>	<u>Nonappropri- ated Funds</u>
11. "Half Century of Relations between the U.S. and the Soviet Union	\$ 30,000	\$ 15,000
12. "The Soviet Union and Marxist Revolutions"	35,000	5,000
13. "Latin America: Paths Toward Ideological Reconstruction"	16,000	45,000
14. "Rethinking the Latin American City"	25,000	50,000
15. "International Symposium on Urbanization in the Americas"	9,000	30,000
16. "The Concept of Liberty: Its Development and Meaning in France and the United States"	55,000	14,000
17. "The European Neutrals: The Idea and its Results for European Security"	35,000	10,000
18. "Environmental Problems and Policies in Eastern Europe"	10,000	18,000
19. "Minds without Borders" (the 40th anniversary of the Fulbright Program)	40,000	30,000
20. Planning for future conferences: Italy, China, Portugal, and others	<u>9,000</u>	<u>--</u>
	\$466,000	\$397,000

Among the FY 1986 listing, several represent the first of two or more conferences that will explore a subject in depth. For example, "Half Century of Relations between the U.S. and the Soviet Union" is designed to be the first in a series of conferences to be held in alternate years in Washington, D.C., and in Moscow, focusing on crucial aspects of U.S.-U.S.S.R. relations. These meetings result from proposals made by a leadership delegation of the House of Representatives during an official visit to the Supreme Soviet of the U.S.S.R. The meetings will combine scholarly papers with opportunities for dialogue between American and Soviet political leaders. Two conferences, "East-West Relations after Geneva" and "German-American Relations," will cover a full range of issues between the United States and the Federal Republic of Germany

and will allow congressmen, key administration officials, and representatives of industry to explore important common concerns with their German counterparts. "Latin America: Paths Toward Ideological Reconstruction" will be the first in a three-year series that will examine trends in ideas, culture, ideology, academic development, and the sociology of knowledge in Latin America during the past 40 years as a starting point for developing fresh political and socio-economic ideas. The second conference in the series, "Rethinking the Latin American City," will bring together specialists from 12 countries to reconceptualize and define bases for reconstruction of Latin American cities and their staggering urban problems. "Korean Thought and Society" is an eight-part seminar series that is exploring psychological, literary, and anthropological approaches to Korea.

Additional conferences that will deepen our understanding of other societies include the session on the Philippines, to be held in cooperation with the Congressional Research Service and the House Subcommittee for Asian and Pacific Affairs, and the "International Conference on Burma." Although of long-term importance to the United States, studies about Burma have been given very little significant attention in this country. This conference will serve a pioneering function in bringing together Asian, European, and American scholars who will newly assess Burma and the direction in which it is heading.

The federal appropriation also will make possible, on the occasion of the 100th anniversary of the arrival of the Statue of Liberty gift from France, a thorough examination of the concept of liberty as it has developed in France and in the United States. Conference development monies also will permit greater participation and treatment of the first conference of its kind on the neglected role of government in generating knowledge on conditions and trends in the surrounding society. This appropriation also will expand the scope of

the first large-scale conference ever to examine the presence of religious aspirations and values in the mainstream ostensibly secular traditions of American intellectual history from the Civil War through World War II.

Of more immediate public-policy concern will be conferences on "Alternatives to Deterrence," "Strategic Defense and Soviet-American Relations," "The Soviet Union and Marxist Revolutions," and "The European Neutrals: The Idea and its Results for European Security." Technical subjects of profound political significance will also be explored in other conferences: "Soviet Agriculture and Food Systems in Comparative Perspectives" and "Environmental Problems and Policies in Eastern Europe."

Finally, "Minds without Borders," to be held on the 40th anniversary of the Fulbright Program," will commemorate the largest academic exchange program in world history at a time when international exchanges are again being recognized as a major element of creative public policy. As in so many areas, the Center will build here on prior experience with the international conference commemorating the 30th anniversary of the same program in 1976 and with the major conference on Soviet-American exchanges that President Reagan addressed in June 1984.

FY 1986 federal funds will be used to defray direct conference expenses, including fees for scholarly papers, for bringing key participants to the conference, for editing, the preparation of camera-ready copy, and other publication-related costs, and for dissemination of the results to wider audiences.

Endowment Challenge Fund

<u>FY 1985</u> <u>Appropriated</u>	<u>FY 1986</u> <u>Appropriated</u>	<u>FY 1987</u> <u>Proposed</u>
--	\$994,000	--

The Wilson Center's highest priority currently is to communicate the results of its research and meetings to an ever-wider national audience through both the printed and the electronic media. Having validated its scholarship selection procedure over the past decade and having recently expanded its international program structure with the creation of the European Institute and the East and West European Programs, the Center now plans to devote increasing attention to the dissemination of its scholarly research.

Such outreach activity traditionally has been supported almost exclusively by contributed private monies. Each year, the Center raises more than \$2 million in private funds to support its programs (meetings, conferences, publications, radio, etc.) and--increasingly in recent years--simply to cover various administrative costs. While the Center has maintained its ability to raise these funds in recognition of the excellence of its programs, more and more time and energy are being devoted each year just to reach the break-even point. If a significant portion of those expenses not covered by annual federal appropriations could be secured by an endowment, the continuing short-term fund-raising activities could be more effectively focused on events that have a secure planning base. Fund-raising efforts then could be expected to achieve even greater success.

The Congress appropriated for FY 1986 a sum of \$994,000 as an endowment challenge which would make federal endowment funds available to the Center if matched on a three-to-one basis by private contributions. This federal grant is intended as a spur to private contributors, placing the primary burden on

private fund-raising but continuing to emphasize the historic public/private nature of the Center's support.

Greatly encouraged by this federal support, the Center has established an investment policy committee and is engaged in a major endowment campaign designed to build a fund of 12 million to 15 million dollars. A fund of such magnitude would earn sufficient interest to cover a significant part of the programmatic expenses currently covered by exhaustive, annual private fund-raising. The Center believes, as corroborated by key private donors, that the federal matching contribution to an endowment fund will be crucial to the successful development of such a fund.

WOODROW WILSON INTERNATIONAL CENTER FOR SCHOLARSCONSOLIDATED STATEMENT, FY 1985October 1, 1984 - September 30, 1985INCOME

1. Federal Appropriation		\$2,674,000
2. Non-Appropriated funds carried forward from FY 1984:		
General Center	\$ 395,000 ^a	
Kennan Institute	1,098,000 ^b	
Latin American Program	887,000 ^c	
International Security Studies	586,000	
Asia Program	39,000	
American Society and Politics	8,000	
History, Culture, and Society	7,000	
East European Program	26,000	
West European Program	<u>15,000^d</u>	\$3,061,000
3. Non-Appropriated funds received during FY 1985:		
General Center	\$1,187,000 ^e	
Kennan Institute	500,000	
Latin American Program	320,000	
International Security Studies	100,000	
Asia Program	155,000	
American Society and Politics	41,000	
History, Culture, and Society	--	
East European Program	160,000	
West European Program	<u>177,000</u>	\$2,640,000
4. Wilson Quarterly		
P&L balance, start of year	\$ <416,000>	
Income, FY 1985	1,892,000	
Contributions carried forward from 1984	154,000	
Contributions received, FY 1984	<u>118,000</u>	\$1,748,000
Total Income, FY 1985		<u>\$10,123,000</u>

^aGeneral Center endowment: \$301,000 of the \$395,000.

^bKIARS endowment: \$427,000 of the \$1,098,000.

^cLAP working reserve: \$409,000 of the \$887,000.

^dEEP endowment: \$10,000 of the \$15,000.

^eGeneral Center endowment: \$427,000 of the \$1,187,000.

WOODROW WILSON INTERNATIONAL CENTER FOR SCHOLARSACTUAL CONSOLIDATED STATEMENT, FY 1985October 1, 1984 - September 30, 1985EXPENDITURES

	<u>Federal</u> <u>Appropriated</u>	<u>Non-</u> <u>Appropriated</u>	<u>Total</u>	
1. General Center				
A. For General Administration				
Personnel	\$655,000	\$228,000	\$883,000	
Other*	325,000	166,000	491,000	
B. For fellowships	--	85,000	85,000	
C. For programs, conferences, etc.	--	337,000	<u>337,000</u>	
				\$1,796,000
2. Kennan Institute				
A. For General Administration				
Personnel	87,000	69,000	156,000	
Other*	--	143,000	143,000	
B. For fellowships	100,000	145,000	245,000	
C. For programs, conferences, etc.	--	83,000	<u>83,000</u>	
				\$ 627,000
3. Latin American Program				
A. For General Administration				
Personnel	91,000	132,000	223,000	
Other*	--	41,000	41,000	
B. For fellowships	203,000	20,000	223,000	
C. For programs, conferences, etc.	--	372,000	<u>372,000</u>	
				\$ 859,000
4. International Security Studies				
A. For General Administration				
Personnel	89,000	140,000	229,000	
Other*	--	83,000	83,000	
B. For fellowships	169,000	--	169,000	
C. For programs, conferences, etc.	--	128,000	<u>128,000</u>	
				\$ 609,000
5. Asia Program				
A. For General Administration				
Personnel	79,000	--	79,000	
Other*	--	9,000	9,000	
B. For fellowships	122,000	44,000	166,000	
C. For programs, conferences, etc.	--	78,000	<u>78,000</u>	
				\$ 332,000

(continued)

ACTUAL CONSOLIDATED STATEMENT, FY 1985 (continued)EXPENDITURES

	<u>Federal</u> <u>Appropriated</u>	<u>Non-</u> <u>Appropriated</u>	<u>Total</u>
6. American Society and Politics			
A. For General Administration			
Personnel	\$ 87,000	\$ --	\$ 87,000
Other*	--	7,000	7,000
B. For fellowships	238,000	--	238,000
C. For programs, conferences, etc.	--	1,000	<u>1,000</u>
			\$ 333,000
7. History, Culture, and Society			
A. For General Administration			
Personnel	107,000	--	107,000
Other*	4,000	--	4,000
B. For fellowships	207,000	--	207,000
C. For programs, conferences, etc.	--	7,000	<u>7,000</u>
			\$ 325,000
8. East European Program			
A. For General Administration			
Personnel	--	45,000	45,000
Other*	--	9,000	9,000
B. For fellowships	7,000	14,000	21,000
C. For programs, conferences, etc.	--	--	<u>--</u>
			\$ 75,000
9. West European Program			
A. For General Administration			
Personnel	--	96,000	96,000
Other*	--	13,000	13,000
B. For fellowships	102,000	--	102,000
C. For programs, conferences, etc.	--	42,000	<u>42,000</u>
			\$ 253,000
10. Wilson Quarterly			
A. For General Administration			
Personnel	--	481,000	481,000
Other*	--	1,527,000	1,527,000
B. For fellowships	--	--	--
C. For programs, conferences, etc.	<u>--</u>	<u>--</u>	<u>--</u>
			<u>\$2,008,000</u>
Expenditure Totals	\$2,672,000	\$4,545,000	\$7,217,000
FY 1985 Program Funds to be carried forward to FY 1986:			<u>\$2,906,000</u>
TOTAL			<u>\$10,123,000</u>

*Includes travel, advisory panels, supplies, equipment, printing, etc.

WOODROW WILSON INTERNATIONAL CENTER FOR SCHOLARSESTIMATED CONSOLIDATED STATEMENT, FY 1986October 1, 1985 - September 30, 1986INCOME

1. Federal Appropriation (adjusted) \$3,227,000^a

2. Non-Appropriated funds carried forward from FY 1985:

General Center	\$ 766,000 ^b	
Kennan Institute	1,158,000 ^c	
Latin American Program	642,000 ^d	
International Security Studies	335,000	
Asia Program	63,000	
American Society and Politics	41,000	
History, Culture, and Society	14,000	
East European Program	118,000 ^e	
West European Program	<u>41,000</u>	\$3,178,000

3. Estimated Non-Appropriated funds scheduled to come in during FY 1986:

General Center	\$ 928,000 ^f	
Kennan Institute	800,000	
Latin American Program	83,000	
International Security Studies	90,000	
Asia Program	1,037,000 ^g	
American Society and Politics	13,000	
History, Culture, and Society	--	
East European Program	268,000	
West European Program	<u>178,000</u>	\$3,397,000

4. Non-Appropriated funds needed to be raised in FY 1986 for FY 1986 program:

General Center	\$ 408,000	
Kennan Institute	18,000	
Latin American Program	117,000	
International Security Studies	245,000	
Asia Program	222,000	
American Society and Politics	28,000	
History, Culture, and Society	--	
East European Program	--	
West European Program	<u>217,000</u>	\$1,255,000

(continued)

ESTIMATED CONSOLIDATED STATEMENT, FY 1986 (continued)

INCOME

5. Wilson Quarterly

P&L balance, start of year	\$ <416,000>	
Estimated Income, FY 1986	1,919,000	
Contributions received forward from 1985	272,000	
Contributions received, FY 1986	<u> --</u>	
		<u>\$1,775,000</u>
 Total Estimated Income, FY 1986		 <u>\$12,832,000</u>

^aExcludes Endowment Challenge Fund of \$994,000.

^bGeneral Center Endowment: \$728,000 of the \$766,000.

^cKIARS Endowment: \$1,058,000 of the \$1,158,000.

^dLAP Working Reserve: \$409,000 of the \$642,000.

^eEEP Endowment: \$18,000 of the \$118,000.

^fGeneral Center Endowment: \$453,000 of the \$928,000.

^gAP Endowment: \$1,000,000 of the \$1,037,000.

WOODROW WILSON INTERNATIONAL CENTER FOR SCHOLARS

ESTIMATED CONSOLIDATED STATEMENT, FY 1986

October 1, 1985 - September 30, 1986

EXPENDITURES

	<u>Federal</u> <u>Adjusted</u> <u>Appropriations</u>	<u>Non-</u> <u>Appropriated</u>	<u>Total</u>
--	--	------------------------------------	--------------

1. General Center

A. For General Administration			
Personnel	\$620,000	\$341,000	\$961,000
Other*	381,000	175,000	556,000
B. For fellowships	69,000	48,000	117,000
C. For programs, conferences, etc.	49,000	332,000	<u>381,000</u>
			\$2,015,000

2. Kennan Institute

A. For General Administration			
Personnel	86,000	202,000	288,000
Other*	--	253,000	253,000
B. For fellowships	138,000	215,000	353,000
C. For programs, conferences, etc.	95,000	149,000	<u>244,000</u>
			\$1,138,000

3. Latin American Program

A. For General Administration			
Personnel	90,000	112,000	202,000
Other*	--	37,000	37,000
B. For fellowships	138,000	9,000	147,000
C. For programs, conferences, etc.	50,000	176,000	<u>226,000</u>
			\$ 612,000

4. International Security Studies

A. For General Administration			
Personnel	89,000	198,000	287,000
Other*	--	105,000	105,000
B. For fellowships	138,000	15,000	153,000
C. For programs, conferences, etc.	50,000	193,000	<u>243,000</u>
			\$ 788,000

5. Asia Program

A. For General Administration			
Personnel	79,000	--	79,000
Other*	--	18,000	18,000
B. For fellowships	138,000	54,000	192,000
C. For programs, conferences, etc.	62,000	250,000	<u>312,000</u>
			\$ 601,000

(continued)

ESTIMATED CONSOLIDATED STATEMENT, FY 1986 (continued)

	<u>EXPENDITURES</u>		
	<u>Federal Adjusted Appropriations</u>	<u>Non- Appropriated</u>	<u>Total</u>
6. American Society & Politics			
A. For General Administration			
Personnel	\$ 87,000	\$ --	\$ 87,000
Other*	--	18,000	18,000
B. For fellowships	242,000	--	242,000
C. For programs, conferences, etc.	40,000	64,000	<u>104,000</u>
			\$ 451,000
7. History, Culture, and Society			
A. For General Administration			
Personnel	108,000	--	108,000
Other*	12,000	--	12,000
B. For fellowships	242,000	--	242,000
C. For programs, conferences, etc.	--	14,000	<u>14,000</u>
			\$ 376,000
8. East European Program			
A. For General Administration			
Personnel	--	139,000	139,000
Other*	--	58,000	58,000
B. For fellowships	35,000	83,000	118,000
C. For programs, conferences, etc.	10,000	37,000	<u>47,000</u>
			\$ 362,000
9. West European Program			
A. For General Administration			
Personnel	--	141,000	141,000
Other*	--	23,000	23,000
B. For fellowships	69,000	--	69,000
C. For programs, conferences, etc.	110,000	271,000	<u>381,000</u>
			\$ 614,000
10. Wilson Quarterly			
A. For General Administration			
Personnel	--	516,000	516,000
Other*	--	1,403,000	1,403,000
B. For fellowships	--	--	--
C. For programs, conferences, etc.	<u>--</u>	<u>--</u>	<u>--</u>
			<u>\$1,919,000</u>
Total Estimated Expenditures FY 1986:	\$3,227,000	\$5,649,000	\$8,876,000
FY 1986 Program Funds to be carried forward to FY 1987:			<u>\$3,956,000</u>
TOTAL			<u>\$12,832,000</u>

*Includes travel, advisory panels, supplies, equipment, printing, etc.

WOODROW WILSON INTERNATIONAL CENTER FOR SCHOLARS

ESTIMATED CONSOLIDATED STATEMENT, FY 1987

October 1, 1986 - September 30, 1987

INCOME

1. Federal Appropriation \$3,266,000

2. Non-Appropriated funds carried forward from FY 1986:

General Center	\$1,206,000 ^a	
Kennan Institute	1,157,000 ^b	
Latin American Program	508,000 ^c	
International Security Studies	159,000	
Asia Program	1,000,000 ^d	
American Society and Politics	--	
History, Culture, and Society	--	
East European Program	69,000 ^e	
West European Program	<u>1,000</u>	
		\$4,100,000

3. Estimated Non-Appropriated funds scheduled to come in during FY 1987:

General Center	\$ 928,000 ^f	
Kennan Institute	800,000	
Latin American Program	83,000	
International Security Studies	90,000	
Asia Program	37,000	
American Society and Politics	13,000	
History, Culture, and Society	--	
East European Program	268,000	
West European Program	<u>178,000</u>	
		\$2,397,000

4. Non-Appropriated funds needed to be raised in FY 1987 for FY 1987 program:

General Center	\$ 425,000	
Kennan Institute	18,000	
Latin American Program	117,000	
International Security Studies	245,000	
Asia Program	222,000	
American Society and Politics	28,000	
History, Culture, and Society	--	
East European Program	--	
West European Program	<u>217,000</u>	
		\$1,272,000

(continued)

ESTIMATED CONSOLIDATED STATEMENT, FY 1987 (continued)INCOME

5. Wilson Quarterly

P&L balance, start of year	\$ <416,000>	
Estimated Income, FY 1987	1,919,000	
Contributions carried forward from 1986	272,000	
Contributions received, FY 1987	--	
	<u> </u>	\$ <u>1,775,000</u>
 Total Estimated Income, FY 1987		 <u><u>\$12,810,000</u></u>

^aGeneral Center Endowment: \$1,181,000 of the \$1,206,000.

^bKIARS Endowment: \$1,068,000 of the \$1,157,000.

^cLAP Working Reserve: \$409,000 of the \$508,000.

^dAP Endowment: \$1,000,000 of the \$1,000,000.

^eEEP Endowment: \$18,000 of the \$69,000.

^fGeneral Center Endowment: \$453,000 of the \$928,000.

WOODROW WILSON INTERNATIONAL CENTER FOR SCHOLARS

ESTIMATED CONSOLIDATED STATEMENT, FY 1987

October 1, 1986 - September 30, 1987

EXPENDITURES

	<u>Federal</u> <u>Adjusted</u>	<u>Non-</u> <u>Appropriated</u>	<u>Total</u>
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1. General Center			
A. For General Administration			
Personnel	\$ 736,000	\$ 341,000	\$1,077,000
Other*	605,000	175,000	780,000
B. For fellowships	71,000	48,000	119,000
C. For programs, conferences, etc.	--	332,000	<u>332,000</u>
			\$2,308,000
2. Kennan Institute			
A. For General Administration			
Personnel	82,000	202,000	284,000
Other*	--	253,000	253,000
B. For fellowships	142,000	215,000	357,000
C. For programs, conferences, etc.	--	149,000	<u>149,000</u>
			\$1,043,000
3. Latin American Program			
A. For General Administration			
Personnel	85,000	112,000	197,000
Other*	--	37,000	37,000
B. For fellowships	142,000	9,000	151,000
C. For programs, conferences, etc.	--	176,000	<u>176,000</u>
			\$ 561,000
4. International Security Studies			
A. For General Administration			
Personnel	85,000	198,000	283,000
Other*	--	105,000	105,000
B. For fellowships	142,000	15,000	157,000
C. For programs, conferences, etc.	--	193,000	<u>193,000</u>
			\$ 738,000
5. Asia Program			
A. For General Administration			
Personnel	76,000	--	76,000
Other*	--	18,000	18,000
B. For fellowships	142,000	54,000	196,000
C. For programs, conferences, etc.	--	250,000	<u>250,000</u>
			\$ 540,000

(continued)

ESTIMATED CONSOLIDATED STATEMENT, FY 1987 (continued)

				<u>EXPENDITURES</u>		
				Federal		
				Adjusted	Non-	
				<u>Appropriations</u>	<u>Appropriated</u>	<u>Total</u>
6.	American Society & Politics					
	A. For General Administration					
	Personnel		\$ 84,000	\$ --	\$ 84,000	
	Other*		--	18,000	18,000	
	B. For fellowships		250,000	--	250,000	
	C. For programs, conferences, etc.		--	64,000	<u>64,000</u>	
						\$ 416,000
7.	History, Culture, and Society					
	A. For General Administration					
	Personnel		103,000	--	103,000	
	Other*		12,000	--	12,000	
	B. For fellowships		250,000	--	250,000	
	C. For programs, conferences, etc.		--	14,000	<u>14,000</u>	
						\$ 379,000
8.	East European Program					
	A. For General Administration					
	Personnel		--	139,000	139,000	
	Other*		--	58,000	58,000	
	B. For fellowships		71,000	83,000	154,000	
	C. For programs, conferences, etc.		--	37,000	<u>37,000</u>	
						\$ 388,000
9.	West European Program					
	A. For General Administration					
	Personnel		82,000	141,000	223,000	
	Other*		--	23,000	23,000	
	B. For fellowships		106,000	--	106,000	
	C. For programs, conferences, etc.		--	271,000	<u>271,000</u>	
						\$ 623,000
10.	Wilson Quarterly					
	A. For General Administration					
	Personnel		--	516,000	516,000	
	Other*		--	1,403,000	1,403,000	
	B. For fellowships		--	--	--	
	C. For programs, conferences, etc.		--	--	--	
						\$ <u>1,919,000</u>
Total Estimated Expenditures, FY 1987:				\$3,266,000	\$5,649,000	\$ 8,915,000
FY 1987 Program Funds to be carried forward to FY 1988:						\$ <u>3,895,000</u>
TOTAL						\$ <u><u>12,810,000</u></u>

*Includes travel, advisory panels, supplies, equipment, printing, etc.



Public Law 90-637
90th Congress, S. 3174
October 24, 1968

An Act

To establish a National Memorial to Woodrow Wilson.

Be it enacted by the Senate and House of Representatives of the United States of America in Congress assembled, That this Act may be cited as the "Woodrow Wilson Memorial Act of 1968."

Woodrow Wilson
Memorial Act
of 1968.

DECLARATION OF POLICY

SEC. 2. The Congress hereby finds and declares—

82 STAT. 1356
82 STAT. 1357

- (1) that a living institution expressing the ideals and concerns of Woodrow Wilson would be an appropriate memorial to his accomplishments as the twenty-eighth President of the United States, a distinguished scholar, an outstanding university president, and a brilliant advocate of international understanding;
- (2) that the Woodrow Wilson Memorial Commission, created by joint resolution of Congress, recommended that an International Center for Scholars be constructed in the District of Columbia in the area north of the proposed Market Square as part of the Nation's memorial to Woodrow Wilson;
- (3) that such a center, symbolizing and strengthening the fruitful relation between the world of learning and the world of public affairs, would be a suitable memorial to the spirit of Woodrow Wilson; and
- (4) that the establishment of such a center would be consonant with the purposes of the Smithsonian Institution, created by Congress in 1846 "for the increase and diffusion of knowledge among men."

THE CENTER AND THE BOARD OF TRUSTEES

SEC. 3. (a) There is hereby established in the Smithsonian Institution a Woodrow Wilson International Center for Scholars and a Board of Trustees of the Center (hereinafter referred to as the "Center" and the "Board"), whose duties it shall be to maintain and administer the Center and site thereof and to execute such other functions as are vested in the Board by this Act.

Woodrow Wilson
International
Center for
Scholars; Board
of Trustees of
the Center.
Establishment.
Membership.

(b) The Board of Trustees shall be composed of fifteen members as follows:

- (1) the Secretary of State;
- (2) the Secretary of Health, Education, and Welfare;
- (3) the Chairman of the National Endowment for the Humanities;
- (4) the Secretary of the Smithsonian Institution;
- (5) the Librarian of Congress;
- (6) the Archivist of the United States;
- (7) one appointed by the President from time to time from within the Federal Government; and
- (8) eight appointed by the President from private life.

(c) Each member of the Board of Trustees specified in paragraphs (1) through (7) of subsection (b) may designate another official to serve on the Board of Trustees in his stead.

(d) Each member of the Board of Trustees appointed under paragraph (8) of subsection (b) shall serve for a term of six years from the expiration of his predecessor's term; except that (1) any trustee appointed to fill a vacancy occurring prior to the expiration of the term for which his predecessor was appointed shall be appointed for the remainder of such term, and (2) the terms of office of the trustees first taking office shall begin on the date of the enactment of this Act,

Term.

82 STAT. 1357
82 STAT. 1358

and shall expire as designated at the time of appointment, two at the end of two years, three at the end of four years, and three at the end of six years. No trustee of the Board chosen from private life shall be eligible to serve in excess of two consecutive terms, except that a trustee whose term has expired may serve until his successor has qualified.

(e) The President shall designate a Chairman and a Vice Chairman from among the members of the Board chosen from private life.

POWERS AND DUTIES OF THE BOARD

SEC. 4. (a) In administering the Center, the Board shall have all necessary and proper powers, which shall include but not be limited to the power to—

(1) appoint scholars, from the United States and abroad, and, where appropriate, provide stipends, grants, and fellowships to such scholars, and to hire or accept the voluntary services of consultants, advisory boards, and panels to aid the Board in carrying out its responsibilities;

(2) solicit, accept, and dispose of gifts, bequests, and devices of money, securities, and other property of whatsoever character for the benefit of the Center; any such money, securities, or other property shall, upon receipt, be deposited with the Smithsonian Institution, and unless otherwise restricted by the terms of the gift, expenditures shall be in the discretion of the Board for the purposes of the Center;

(3) obtain grants from, and make contracts with, State, Federal, local, and private agencies, organizations, institutions, and individuals;

(4) acquire such site as a location for the Center as may subsequently be authorized by the Congress;

(5) acquire, hold, maintain, use, operate, and dispose of any physical facilities, including equipment, necessary for the operation of the Center;

(6) appoint and fix the compensation and duties of the director and such other officers of the Center as may be necessary for the efficient administration of the Center; the director and two other officers of the Center may be appointed and compensated without regard to the provisions of title 5 of the United States Code governing appointments in the competitive service and chapter 51 and subchapter III of chapter 53 of title 5 of the United States Code; and

(7) prepare plans and specifications for the Center, including the design and development of all buildings, facilities, open spaces, and other structures on the site in consultation with the President's Temporary Commission on Pennsylvania Avenue, or its successor, and with other appropriate Federal and local agencies, such plans to include an exterior classic frieze memorial to Woodrow Wilson.

(b) The Board shall, in connection with acquisition of any site authorized by Congress, as provided for in paragraph (4) of subsection (a) of this section, provide, to businesses and residents displaced from any such site, relocation assistance, including payments and other benefits, equivalent to that authorized to displace businesses and residents under the Housing Act of 1949, as amended. The Board shall develop a relocation program for existing businesses and residents within the site and submit such program to the government of the District of Columbia for a determination as to its adequacy and feasibility. In providing such relocation assistance and developing

5 USC 5101
et seq., 5331
et seq.

63 Stat. 413.
42 USC 1441
note.

such relocation program the Board shall utilize to the maximum extent the services and facilities of the appropriate Federal and local agencies.

ADMINISTRATION

SEC. 5. The Board is authorized to adopt an official seal which shall be judicially noticed and to make such bylaws, rules, and regulations as it deems necessary for the administration of its functions under this Act, including, among other matters, bylaws, rules, and regulations relating to the administration of its trust funds and the organization and procedure of the Board. A majority of the members of the Board shall constitute a quorum for the transaction of business.

APPROPRIATION

SEC. 6. There are hereby authorized to be appropriated to the Board such funds as may be necessary to carry out the purposes of this Act: *Provided*, That no more than \$200,000 shall be authorized for appropriation through fiscal year 1970 and no part of that appropriation shall be available for construction purposes.

RECORDS AND AUDIT

SEC. 7. The accounts of the Board shall be audited in accordance with the principles and procedures applicable to, and as part of, the audit of the other Federal and trust funds of the Smithsonian Institution.

Approved October 24, 1968.

LEGISLATIVE HISTORY:

HOUSE REPORT No. 1942 accompanying H. R. 19988 (Comm. on House Administration).

SENATE REPORT No. 1599 (Comm. on Rules & Administration).

CONGRESSIONAL RECORD, Vol. 114 (1968):

Oct. 3: Considered and passed Senate.

Oct. 7: Considered and passed House, amended, in lieu of H. R. 19988.

Oct. 11: Senate agreed to House amendment.

SMITHSONIAN INSTITUTION LIBRARIES



3 9088 01681 0129